

NATURAL PERSON RENTAL PROPERTY APPLICATION FORM

PLEASE NOTE THERE IS A R450 APPLICATION FEE NOT REFUNDABLE

Account: MILLIONAIRE VIRTUAL OFFICE

Bank: Investec Bank Limited

Branch: 580 105

Account Number: 40005091481

Account Type: Current Account

Reference: Full Name as on Application

Please take note that KW Pivot serves as the holding company and head office for the Keller Williams rental division. Your assigned rental agent may be affiliated with an alternative Keller Williams market centre, but all rental processes, documentation, and systems are managed under the oversight and compliance framework of KW Pivot.

SUPPORTING DOCUMENTS THAT MUST BE ATTACHED WITH COMPLETED APPLICATION

If employed by a company OR self employed			If employed by a company OR self employed	
Applicant 1			Applicant 2	
3 Months bank statements (6 Months self employed)	☐		3 Months bank statements (6 Months self employed)	☐
3 Months payslips (if applicable)	☐		3 Months payslips (if applicable)	☐
RSA ID/Passport and valid work permit	☐		RSA ID/Passport and valid work permit	☐
Proof of current address	☐		Proof of current address	☐
Proof of payment of application fee	☐		Other:	☐

If there are more than two applicants, please submit an additional application form.

The application fee covers only up to two applicants.

NOTE: Send completed application and supporting documents to your agent for processing.

N.B!! GENERAL INFORMATION - AGENT TO COMPLETE

Agent Name:			
KW Market Centre Affiliation:			
MAO / Team Name:			
Property Address:			
KWL Number:			
Occupation Date:	Day	Month	Year
Lease Period:	6 Months	12 Months	Other
	☐	☐	
Monthly Rental Advertised:	R	Monthly Rental Amount:	R
Did the applicant view this property:	Yes	No	
	☐	☐	

APPLICABLE FEES AFTER APPROVAL - Paid Prior to Occupation		
Rental Deposit:	1-2 Months of Rental Amount	
Key Deposit:	R500	
Utility / Cleaning Deposit:	Bachelor - R 800	1 Bedroom - R 1 100
	2 Bedroom - R 1 300	3 Bedroom - R 1 500
	4 Bedroom - R 1 700	5+ Bedroom - TBC upon property size
Lease & Renewal Lease Fees (VAT Included):	R0 to R9999 - R 1 350 (excl VAT)	R 10 000 to R 14 999 - R 1 500 (excl VAT)
	R 15 000 - R 19 999 - R 1 750 (excl VAT)	R 20 000 to R 24 999 - R 2 000 (excl VAT)
	R 25 000 and above - R 2 500 (excl VAT)	
KW Pivot charges a monthly profile administration fee of R75.00 + VAT. This fee covers the administration, system management, compliance oversight, and head office support services provided by KW Pivot in its capacity as the central rental administration and oversight office.		

Kindly ensure that the following details are completed correctly and in full:

APPLICANT 1 DETAILS:		
Name:		
Surname:		
Maiden Name:		
ID/Passport No:		
Birth Date:		
Cell Number:		
Email Address:		
Physical Address:		
Are you currently renting?	Yes	No
	☐	☐

If yes, complete the following below:

Rental Amount:		
Reference on Bank Statements:		
Length of Lease / Stay:		
Name of Agency / Landlord:		
Contact Number:		
Reason for Moving / Renting:		
Have you given notice?	Yes	No
	☐	☐

EMPLOYMENT DETAILS - APPLICANT 1		
Occupation:		
Company:		
Contact Number:		
Company Address:		
Period of Employment:		
Are you self employed?	Yes	No
	☐	☐

AFFORDABILITY DETAILS - APPLICANT 1		
Gross Monthly Salary:		
Net Monthly Salary:		
Salary Payment Date:		
Monthly Expenses:		
Have you ever had a judgement/default against you?	Yes	No
	☐	☐
If yes, please give details:		
Are you under debt review or undergone it previously?	Yes	No
	☐	☐
If yes, please give details:		

APPLICANT 2 DETAILS:		
Name:		
Surname:		
Maiden Name:		
ID/Passport No:		
Birth Date:		
Cell Number:		
Email Address:		
Physical Address:		
Are you currently renting?	Yes	No
	☐	☐

If yes, complete the following below:

Rental Amount:		
Reference on Bank Statements:		
Length of Lease / Stay:		
Name of Agency / Landlord:		
Contact Number:		
Reason for Moving / Renting:		
Have you given notice?	Yes	No
	☐	☐

EMPLOYMENT DETAILS - APPLICANT 2		
Occupation:		
Company:		
Contact No:		
Company Address:		
Period of Employment:		
Are you self employed?	Yes	No
	☐	☐

AFFORDABILITY DETAILS - APPLICANT 2		
Gross Monthly Salary:		
Net Monthly Salary:		
Salary Payment Date:		
Monthly Expenses:		
Have you ever had a judgement/default against you?	Yes	No
	☐	☐
If yes, please give details:		
Are you under debt review or undergone it previously?	Yes	No
	☐	☐
If yes, please give details:		

ADULTS WHO WILL OCCUPY THE PROPERTY		
	Full Name	ID Number
1		
2		
3		
4		
5		
6		
7		

CHILDREN WHO WILL OCCUPY THE PROPERTY		
	Full Name	ID Number / Age
1		
2		
3		
4		
5		

VEHICLES THAT WILL BE PARKED AT THE PROPERTY					
	Type		Colour		Registration
1					
2					
3					
4					
5					

ANIMALS STAYING AT THE PROPERTY				
	Breed/Animal	Height size in CM's	Age	Sterilized
1				
2				
3				
4				
5				

I/We agree and allow the landlord or agent too:

1. Request and obtain information from any credit provider (or potential credit providers) or registered credit bureau that may be necessary to assess my/our behaviour, profile, payment patterns, indebtedness, whereabouts and creditworthiness.
2. Furnish information concerning the behaviour, profile, payment patterns, indebtedness, whereabouts and credit worthiness of me/us to any registered credit bureau or to any credit provider (or potential credit providers) seeking a trade reference pertaining to my/our past dealings with the Landlord.

Signed at _____ on _____ of _____ 20 _____.

Applicant 1 - Full Name

Applicant 1 - Signature

Applicant 2 - Full Name

Applicant 2 - Signature
